

**JOB DESCRIPTION:** Contemporary Music Worship Director

**REPORTS TO:** Senior Pastor

**CLASSIFICATION:** Hourly  
15 Hours per week  
Pay range: \$27-\$33/hour

**Alternate Openings:** Please note that this position is one of 3 variations of this position. It can also be combined with the Traditional Music Worship Director to be the Director of Worship and Music for the right candidate.

[Director of Worship & Music](#)

[Contemporary Music Worship Director](#)

[Traditional Music Worship Director](#)

**Purpose Statement:** The Contemporary Music Director works to help Trinity Lutheran attain its worship vision which is “to be a place known for feeding people's souls through excellence in the shared word and music.” This position plays a key role in making contemporary worship an uplifting, inspiring and meaningful experience.

**Position Summary:** This position’s primary responsibility is to direct, lead, and facilitate expressions of contemporary worship in such a way that all feel welcomed to share their gifts. Music can be a tool for leading people to Christ and strengthening their faith. In worship, the goal is not performance or glory for ourselves, but to bring glory to God. The music team provides an opportunity for those involved to experience ministry and community while growing in their faith.

**Spiritual Life and Self Care:** Attend to your spiritual life and personal needs in a way that fosters wholeness and vitality in ministry.

**Primary Responsibilities, Duties, and Performance Indicators:**

**Music selection and preparation:**

- Oversee and coordinate all musical aspects of the contemporary worship service
- Create weekly worship plans in collaboration with the pastor and other worship staff for the contemporary services
- Serve as the primary pianist/musician that supports the worship life of the congregation
- Select, and purchase if necessary, music for the team to sing/play based on the assigned lessons/Gospel for the day, or, in some instances, a special theme that has been chosen.
- Maintain musical copyrights
- Lead and rehearse with the music team weekly in preparation for singing selected music and helping to lead the hymns/songs and liturgy of the service.
- Stay abreast of modern worship music

- Proofreads and approves the weekly bulletin/PowerPoint
- Provide for a qualified substitute when absent.
- Supervise the AV team.

### **Budget & Resources**

- Prepare and submit a budget request to the Administrator annually.
- Maintain Contemporary music files.

### **Recruitment**

- Plan and implement ways to recruit new music team members.

### **Special Events/Combined Programs:**

- In collaboration with other staff, share in planning and carrying out special events/concerts. (Examples: Celebration weekend worship, Christmas concert with all music groups participating, concert series, etc.)

**Background, Skills, and Qualifications:** A bachelor's degree in a related field or equivalent work experience. A background in a variety of church music styles and experience conducting.

- Thorough experience and proven effectiveness in musical direction and vocal leadership.
- Highly skilled as an instrumentalist.
- Background in contemporary church music styles with a specific interest and ability in contemporary worship styles.
- Willingness to take risks and try new approaches
- Excellent interpersonal skills
- Strong organizational skills
- Meet the public tactfully and courteously
- Communicate and work positively and effectively with volunteers and church members
- Maintain cooperative and effective working relationships and be willing to be a collaborative partner on a staff team
- Handle emergencies as they arise
- Maintain confidentiality in all matters
- Function independently and use good judgment in decision making related to duties
- Adjust working hours to accommodate workload as needed

**Authority and Freedom to Act:** This position is free to select music for the music team to sing/play based on the Scripture readings and to purchase music and supplies for the music team within the budget as adopted at the annual congregational meeting. The scheduling of rehearsal times and space for the choir and all special music and events will be done in collaboration with other staff keeping the entire church calendar in mind.

**Support:** Support for this position will be provided by all co-workers on our staff and the Personnel Committee.

**Compensation and Benefits:** To be determined at the time of hiring and placed in the employee's personnel file. Compensation and benefits will be reviewed during the annual review and any changes noted in writing and placed in the employee's personnel file. The Employee Handbook serves as a resource to all lay professional employees.

This job description indicates the general nature and level of work expected of the employee. It is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities required of the employee, who may be asked to perform other duties as required.